

2018-2019 Richmond YPQI Calendar

Preparation				Who Attends?		
Date	Event / Deadline	Required	Time	Site Lead	Support Staff	Site Admin
9/7/18	On-Boarding	✓	COB	✓		✓
9/24/18	Basics Training: for NEW staff to YPQI	✓	9 am - 5 pm	✓	✓	✓
9/27/18	PQA +: for RETURNING staff to YPQI	✓	9 am – 1 pm	✓	✓	✓
Ongoing	Self Assessment/Scores Reporter recorded webinar (http://cypq.org/webinar/ajdslk222)		1 hr.	✓	✓	✓
Assess						
By 11/16/18	Fall Self and External Assessments	✓	—	✓	✓	✓
By 10/26/18	Assess Phase Coaching session (All NEW Sites)		—	✓	✓	✓
By 10/26/18	Buddy site meet-up (if applicable)			✓	✓	✓
By 11/16/18	Site Team scoring meeting	✓	—	✓	✓	✓
11/21/18	Deadline to enter assessment scores in Online Scores Reporter	✓	COB	✓		
Plan						
12/7/18	Planning with Data 101: for NEW staff to YPQI – U-Turn Sports	✓	9 am - 1 pm	✓	✓	✓
	Planning with Data 201: for ALL staff – U-Turn Sports	✓	10 am - 1 pm	✓	✓	✓
1/7 - 1/25/19	Plan Phase Coaching session		—	✓	✓	✓
Ongoing	Improvement Plan recorded webinar (http://cypq.org/webinar/richm332)		1 hr.	✓	✓	✓
1/31/19	Deadline to enter Improvement Plans in Online Scores Reporter	✓	COB	✓		
Improve						
1/15/19	Peer Learning: Bringing art to OST, offered by Visual Arts Center		TBD	✓	✓	
2/8/19	Methods Training: Active Learning - UW		9 am – 11 am	✓	✓	
2/14/19	Methods Training: Youth Voice - MFYC		10 am – 12 pm	✓	✓	
2/20/19	Methods Training: Planning & Reflection - UW		9 am – 11 am	✓	✓	
2/27/19	Beyond the Method: Reframing Conflict - MFYC		9 am – 11 am	✓	✓	
3/4 - 3/29/19	Improve Phase Coaching Session		—	✓	✓	✓
3/5/19	Methods Training: Cooperative Learning - MFYC		10 am – 12 pm	✓	✓	
3/13/19	Beyond the Method: Planning & Reflection - UW		10 am – 12 pm	✓	✓	
3/21/19	Peer Learning: Bringing writing to OST, offered by Podium Foundation		TBD	✓	✓	
3/23/19	Spectacular Saturday: 2 Methods, topics TBD - YMCA		9 am – 1:30 pm	✓	✓	
Assess						
4/15- 5/10/19	Spring Self and External Assessments		—	✓	✓	✓
Closing						
6/8/19	Closing Celebration – VA Credit Union	✓	9 am - 1 pm	✓	✓	✓

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Role and Training Descriptions

Site lead: The person who manages the day-to-day operations for your site and is directly responsible for YPQI implementation. (Ex: Center Directors, Program Director/Leader etc.)

Support Staff: Key staff members who will play a support role in YPQI. They participate on the internal self-assessment team, support improvement planning and ultimately implement the actual program changes.

Admin: Administrators who support site leads in the implementation of YPQI. They are responsible for YPQI participation at an organization level.

Trainings and Events

Basics Training – The PQA is a research-validated and field-tested tool designed to evaluate the quality of youth programs and identify staff training needs. This hands-on workshop prepares participants to conduct program self-assessment. Since the Youth PQA is an evidence-based assessment tool, it relies on observation and interview. Participants also complete an Implementation plan that describes how they will conduct their own program self-assessment.

PQA+ – Refresher version of Basics for returning sites.

Introduction to the Active Participatory Approach – Support Staff Preparation for Richmond YPQI: Youth programs can be optimized for youth needs, motivation, and engagement. The Active-Participatory Approach to youth work was designed to address these goals. This youth-centered approach is the foundation for the Youth Work Methods Series.

Introduction to the Active Participatory Approach – This course describes the overall Methods series, rooted in positive youth development, education, and psychological theory and research. It also includes an overview of the Assess-Plan-Improve process and is intended for staff members other than the Site Lead who will participate in the YPQI process at their site.

Active Learning– Do you know the difference between active learning and “hands-on” learning? Giving youth materials is just the beginning. This interactive workshop introduces the “ingredients” of active learning, explains the role that active learning plays in the experiential learning cycle, and helps participants create more powerful learning opportunities for youth.

Ask-Listen-Encourage– Do you communicate with youth in a way that makes them feel supported and heard? This interactive workshop introduces various communication techniques that help you build more supportive, youth-centered relationships. You will learn how to ask more effective questions, to listen actively to youth, and offer youth encouragement rather than praise.

Building Community– Do you know what it takes to build an emotionally and physically safe space for youth? Building an emotionally safe community of peers and adults is essential for youth to learn and develop as individuals. This interactive workshop will introduce participants to a variety of activities designed to support the community building process.

Cooperative Learning– Do the youth in your program have opportunities to work together in groups, teaching and learning from each other? Cooperative learning is an excellent way to nurture youth leadership, build community, and keep things fun. This interactive workshop will equip participants with grouping

strategies and ways to think about building cooperative learning into any program offering.

Homework Help – Homework Help is an essential component of many youth programs, but too often it’s a time for youth to work quietly while the adults supervise. This interactive workshop introduces participants to the relationship ABC’s (**A**sk and Listen, **B**e involved, and **C**onnect) as well as the concept of “focus”. These elements help participants reconsider Homework Help as another opportunity to build relationships and nurture positive growth, beyond getting the work done.

Planning and Reflection – Are you engaging youth in the critical life skills of planning and reflection? Are you ready to be more intentional about including planning and reflection strategies into your daily routine and activities but not sure where to start? This interactive workshop will introduce participants to powerful and easy to use methods that promote youth engagement in planning, implementing, and evaluating activities and projects.

Reframing Conflict – What role do you play in conflict situations with the youth in your program? Do you know how to turn a conflict situation into an opportunity for growth? This interactive workshop introduces participants to the High/Scope step-by-step model for reframing conflict as well as general principles of conflict resolution.

Structure and Clear Limits – How do you prevent chaos in a youth environment without stifling youth’s positive energy? Youth need structure and clear limits in order to feel safe. This interactive workshop helps participants analyze the level of structure in their programs and practice identifying and maintaining clear limits.

Youth Voice – Are you providing young people with authentic, meaningful choices throughout your program? Does your program reflect the input of the youth involved? Research shows that quality programs incorporate youth input at both activity and organizational levels. This workshop will emphasize the importance of offering real choices and meaningful participation to youth, and nurturing youth leadership. This interactive workshop is focused on providing meaningful choice within activities and opportunities for youth input within the youth program itself.